

July 2013

Leading education for girls

Catherine Jawaheer NPOH | Headmistress

Dear Parents and Guardians,

- **Autumn 2013 Fees**

Please find enclosed your autumn 2013 fee invoice, which is due for payment on or before the first day of term.

- **School Uniform Shop**

The uniform shop will be open during the summer holiday. Please find details of opening days and times on the school website.

- **School Transport**

Details have been sent out about the new minibus services running from Malvern, Evesham and Redditch. If you have not yet indicated whether you would like to book a place on any of these minibuses please contact the School Office.

Places remain available on the school mini bus shuttle to Shrub Hill Station. If you are interested in using this shuttle please contact the School Office. Should you be interested in purchasing scholar train tickets at a discounted rate, please contact the School Office: enquiries@stmarys.org.uk

- **School Term Dates 2013/14**

The autumn 2013 term commences on Thursday 5th September. Term dates for next academic year are detailed on the school website within the 'Prospective Parents' section.

- **Swimming 2013/14**

Swimming will take place in the Autumn and Spring terms for Prep and Senior School pupils, but will not take place in the Summer term. Due to the significant increase in swimming costs, we are now reviewing whether St Mary's will charge this as an addition to the fees, and will communicate this in due course.

- **Lunch Service 2013/14**

Due to the significant increase in the cost of food, gas and electricity, and also the increase in packed lunches being brought into the school, St Mary's is now undertaking a review to identify whether lunch should now be chargeable. St Mary's will communicate the results of their findings as soon as the review is complete.

- **ICT**

Due to the success of the 'Bring Your Own Device To School' trial, St Mary's is now investigating the feasibility of introducing iPads into the school, and will be holding parent consultations over the Autumn term. If you are interested in taking part in these consultations please contact the School Office.

Finally, I hope you have a relaxing and enjoyable summer, and wish you all health and happiness for the future.

Regards



Miss Laurie Stewart
Bursar
Encs



St Mary's

Worcester

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New Debt Process

Please be aware that the process for chasing overdue debt changes with effect from 5th September as follows:

Unless you have a separate agreement with the school, fees are payable termly on or before the first day of term.

If your invoice is not paid by the first day of term, a letter will be sent home with your daughter reminding you of the payment terms, and your outstanding balance.

You will be given one week to pay the outstanding balance.

If your balance is not cleared by the end of the first week, a final letter will be sent home with your daughter reminding you of the payment terms, your outstanding balance, and letting you know that if the balance is not cleared, your daughter will be removed from school at the end of the week.

Assuming your balance is still not clear, your daughter will be unable to return to school at the start of the third week, until your balance is cleared.

I hope this clarifies the new debt process.

Regards

Miss Laurie Stewart
Bursar
Encs



independent
schools
council



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